*\* Please complete in BLOCK letter.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Full Name: (First Name) | *(in English)*  |  | *(in local)*  |  | Affixrecent photohere |
| (Family Name) | *(in English)*  |  | *(in local)*  |  |
| Mailing Address: |  |  |
|  |  |  |
|  |  Postal Code |  |
|  |
| Nationality: |  | Religion: |  |  |
| Contact Phone Number: | *(mobile)* ( ) *(home)* ( ) |
| Email Address: |  | Age: |  | Sex: | □ Male □ Female |
| Place of Birth: |  | Date of Birth: | (MM/DD/YY) / / |
| Passport Number: |  | Expired Date: | (MM/DD/YY) / / |
|  |
|  |
| Home University: |  |
| Current Department: |  |
| Year of Study: | □ Year 1 □ Year 2  |
| Contact Person: |  | Phone Number: | ( ) |
| Email Address: |  | Fax Number: | ( ) |
|  |
| The Department and Programme you intend to enter: |  |
| Period of Study: | Academic Year | 20\_\_\_\_\_ - 20\_\_\_\_\_ | □ Fall Semester (September to January) |
|  |  |  | □ Spring Semester (January to June) |
|  |  |  | □ An academic year: (September to June) |
|  |
| English Language Proficiency: | Advanced ( ) | Good ( ) | Moderate ( ) | Low ( ) |
| Chinese Language Proficiency: | Advanced ( ) | Good ( ) | Moderate ( ) | Low ( ) |
|  |
| *\* Please Submit this Application Form and the following documents to the Admissions Unit :* |
| * Academic Transcript
* An official letter of recommendation from your University
 | * Copy of the page for personal identification in your passport
* Three recent passport size photos
 |
| VERIFICATION:I, hereby affirm that all information supplied in this form is true, accurate and complete. It is my understanding that I will not be considered for admission to Chu Hai College of Higher Education until I have submitted all the required documents. I certify that all information provided in this form refers specifically to me and it is true and accurate to the best of my knowledge. |
| Signature: |  |  | Date: |  |

EXCHANGE STUDENT STUDY PLAN

(A brief Essay written in English describing the student’s plan of study)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Signature: |  |  | Date: |  |

APPENDIX A

STUDENT VISA APPLICATION PROCEDURE (HONG KONG)

***A. Forms to be completed (by the student)***

1. ID 995A

(download, complete and print: https://www.immd.gov.hk/pdforms/ID995A.pdf)

***B. Documents to be submitted by incoming student (by the student)***

1. Copy of passport

2. Financial proof in Hong Kong - in case the student has no proof to indicate his financial viability for studying in Hong Kong, his/ her parents have to submit:

a. A letter to guarantee they would support their son/ daughter's living, studying, etc expenses

b. A copy of document showing the parents' financial status (copy of bank account, etc) being capable to support their son/ daughter financially during her study in Hong Kong

***C. Documents to be submitted by local university (by College)***

1. Form 995B

2. Copy of Visiting Student Study Plan Document

3. Admission letter (indicating duration of visiting, whether dormitory is provided, etc)